



P O Box 555  
Chorley  
PR6 6HF

[www.clearstart.org](http://www.clearstart.org)

[Your Address]

[The Lenders Address]

Dears Sirs

[Date]

**Your Reference:** [Your Account/Agreement Number]

I am currently experiencing financial difficulties and I am in the process of instructing a ClearStart Money Management to act on my behalf, they will review my financial situation and be in touch with you shortly.

To enable them to provide me with the best advice for my situation please le me have the following information so they can draw up a schedule of all my debts and make appropriate offers to you and my other creditors:

- Type of agreement secured/unsecured and please forward a copy
- Balance owing
- Any arrears
- Any insurance policy attached to the agreement

As ClearStart Money Management will be dealing with this on my behalf I will not be speaking to you directly about these matters although I am happy to accept all communication in writing.

Yours faithfully

[Your Name]

Clearstart Money Management is a trading name of Clearstart UK Limited.  
Registered in England: 05384991  
Registered Office: 1 Wood Street, London, EC2V 7WS

